## ANNOUNCEMENT

TO: GeorgiaFIRST PeopleSoft Financials Users

POSTED: February 7, 2022

SUBJECT: January 2022 Alight Files Loaded and Available For Processing

The following Alight files for January 2022 were loaded to OneUSG Connect HCM and are available for processing:

- x Benefit Carrier Accounting File (BCAF)
- x Direct Bill Payment File (DBP)
- x Third Party Receivable Aging

BCAF and DBP files will be available on the SSC/FTP site later today, Monday, February 7, 2022. The Ben Recon BCAF and DBP queries may be run in lieu of these reports for reconciliation validation.

U[(U)Br(t)-3 (s)-3 (uar)-3e ()5e(onc)-1ouuarreconciliation processing, contact OneUSG Connect Supponeusgsupport@usg.edu

Notes:

- x The PUBLISH (BORPSBPA) process that loads FIN journal data back to OneUSG Connect runs at 4 a.m., 8 a.m., 12 p.m., 4 p.m. and 8 p.m. OneUSG Connect journal data in all queries will be blank until that publish process completes after you journal generate.
- Please be aware that Wednesdays and Fridays are Payroll, Time & Labor, Absence Management and Commitment Accounting processing days. These processes have a higher priority in the process monitor than other processes. Benefit Reconciliation processes may stay queued or "blocked" while the higher priority processes run, but will run in order submit 1cEj8.b 5 0 Td [ (es)-1 oty processl euhitle





x If your Benefit Reconciliation processes run to No Success/Error it may be that two or more processes were initiated simultaneously. Please try initiating your process again. If it runs to No Success/Error a second time submit a ticket to <u>oneusgsupport@usg.edu</u> for assistance.

RELATED DOCUMENTATION: An updated Benefits Reconciliation User Guide is available <u>here</u>. The Benefits Reconciliation Task List is available <u>here</u>.

MORE INFORMATION AND SUPPORT: For business impact issues, contact the ITS Helpdesk at <u>helpdesk@usg.edu</u> or via the <u>ITS Customer Services website</u>.