



## ANNOUNCEMENT

**TO:** Georgia*FIRST* PeopleSoft Financials Users

**POSTED:** May 19, 2023

**SUBJECT:** Fiscal Year-End 2023 Processing and Closing Manual and Updated Mapping Documents Available Now

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The Fiscal Year-End 2023 Processing and Closing Manual is available now. This manual provides detailed information on year-end processing and closing multiple areas including payroll, account reconciliation, year-end adjustments, financial reports, closing ledgers, and opening ledgers for the new fiscal year.

Additionally, Section III of the Fiscal Year-End 2023 Processing and Closing Manual refers to the Fiscal Year-End 2023 Sub-Module Cleanup and Processing Manual, which was released on March 21, 2023. The sub-module manual provides detailed information on year-end processing and cleanup of ePro, Purchasing, Accounts Payable, and Travel & Expenses modules.

**UPDATED MAPPING DOCUMENTS:** The latest versions of the following mapping documents are available via the Georgia*FIRST* Financials website. The latest versions include:

- FY2023 AER Mapping Document
- FY2023 AFR Mapping Document
- FY2023 Budgetary Compliance Report Mapping

To view these documents as well as Year-End 2023 Workshop presentations, refer to the Chart of Accounts and Fiscal Year-End section under Documentation on the [Georgia\*FIRST\* Financials website](#).

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**MORE INFORMATION AND SUPPORT:** For business impact issues, contact the ITS Helpdesk at [helpdesk@usg.edu](mailto:helpdesk@usg.edu) or via the [ITS Customer Services website](#).