



Presented by USO Budget Office: Jason Matt, Tracie Dixon and Tracey Cook

Agenda:

Recap Board Policy Revisions (7.3.2.1 & 7.2.2.2)

Business Procedures Manual (BPM) Section 24

Highlight and discuss specific changes

Open discussion

General Updates

Recap: BOR Student Fee Policy Revisions

In the spirit of **affordability and transparency**, the Board approved revisions to policy sections on USG student fees

Generally, the revisions require fees assessed to a large number of students, such as everyone within a grade level, to be approved by the Board

Meal plans charged to commuter students are classified as a mandatory fee

Annually examine - student

Effective fall semester 2016



Good Practices

Institutions should continually examine all student fees for appropriateness and reasonableness

Demonstrate additional value for charge

Look for opportunities to reduce or eliminate fees

New fees should be vetted at the campus level before submitting to the USO for consideration

Start conversations with System Office (Budget Analyst) early

BPM Section 24: Student Fees

Section 24 added to BPM in 2012 to establish guidelines to ensure the effective and appropriate use of student fee revenues

mandatory fee and elective fees and special charges

Revisions to Section 24 are needed to:

align with Board policy

clarify and strengthen guidance around student fees

Draft was emailed on September 13th

CBOs, Budget and CAO listservs

Two weeks reading period

Updates to Highlight

Student Engagement Course/ Degree Program Fees Establishment of Elective Fees Considering Reserve Balances Health Fees 3rd Party Billing

Supplemental Course Material Fees

Integral to the course in order to reach the intended learning objectives.

The student can easily identify the direct benefit

Fee rate is equivalent to or lower than material or service purchased independently at market price.

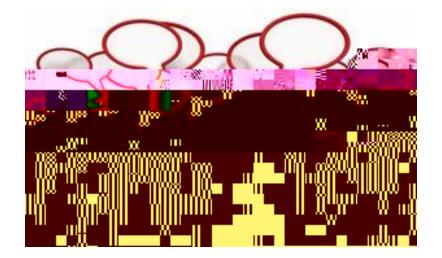
Revenue received would align with the planned expenditures.

Open Discussion

Comments

Suggestions

Concerns



General Updates

- Quarterly Actuals Reporting Working Group Improve reporting to provide useful information for USO and institutions
- **New Online Templates**
 - Graduate Tuition
 - Elective Fees Required Board Approval
- Status of Quarterly Amendment System

Questions Concerns Conundrums

