Administrative Committee on Academic Affairs

Fall 2005 MINUTES/CONCLUSIONS November 9, 2005 Macon State College Macon, Georgia

The dministrative ommittee on cademic ffairs held its fall business meeting on November

on the

accountability indicators were a part of each president s institutional review s a result such indicators could be used in the coming years as part of the state budget allocation process

hief cademic Officers inquired about the status of carry forward funding or rather the roll over of residual funds r Papp explained that two years ago the state legislature enabled the rollover of such items as technology fees indirect costs and continuing education funds. This legislation has a sunset clause r Papp explained that ill owes. Vice hancellor for iscal ffairs was working on reconstituting the roll over policy and expanding it to include all non-state revenues and tuition revenue in response to questions regarding the status of need based financial aid r Papp explained that the system office is in the process of developing tuition related policies under the RP umbrella.

System Level Data v. Institutional Level Data

r Papp explained that the oard of Regents has asked for system level data for specific reports in the past but has begun to discuss the use of institutional level data r Papp explained that when institutional level data is used to discuss academic practices differences in student bodies at various institutions will also be addressed

Tuition and Residency Policies

r Papp announced that the oard of Regents would review tuition and residency policies based on the current fiscal situation These items are under discussion

COMPASS Retesting

r Papp announced that no retesting would be conducted using O P SS r Papp explained that two year colleges are in a position to use O P SS as a high stakes test but there is no provision for retesting system wide ased on the ensuing discussion r Papp announced that a need exists for a general re test policy Such action includes a provision for such administrative details as staff cost validity and reliability

Discussion Items (In Depth)

Instructional Delivery Plan Clarification

r Papp asked that r Richard Sutton irector of international Programs further clarify the ebruary approved P plan that has been introduced to guide the development of external degree proposals r Sutton explained that the P was not to be used for the external degree development of a single program but rather was an institutional plan that details how the institution will sufficiently use specific distance education methods to provide program delivery for long range planning purposes. The P does not supplant submission of an external degree proposal for specific degrees at a distance but rather is an institutional plan of future delivery projects one page handout disseminated at the meeting provided a guide for those institutions currently developing instructional delivery plans.

Retention, Progression, and Graduation (RPG)

r Papp explained that the Retention Progression and raduation initiative provides an opportunity for institutions to actively engage in specific measures of system impact r Papp outlined four opportunities to communicate the benefits of US institutions developing a total impact assessment of the University System enhancing the US s ability to obtain funding for facilities

communicating the impact and importance of the US in terms of student outcomes economic development etc and putting an additional focus on retention progression and graduation Upcoming activities that will take place in addition to data accumulation for the RP initiative include a review of the general education curriculum by the eneral ducation ommittee r Papp explained that the US needs to be able to explain why approximately of first time full time students leave institutions during the first year of study s this occurrence due to something in the core curriculum

r athie udson ssociate Vice hancellor for Strategic Research nalysis provided a presentation on Understanding Retention raduation Rates in the University System of eorgia The presentation included a focused discussion on national theories and findings on what affects retention and graduation rates in the U S what affects rates in the US how the US looks to the nation and what next action steps should be taken with the data collected from the university system r udson asked that the hief cademic Officers think about the multiple realities present in the university system and provide some insight into how the university system should talk about institutional differences as well as system differences as compared to national data

NSSE/CSSE Reports

r udson announced that results of the NSS SS reports are embargoed until after the anuary oard meeting r udson explained that interim hancellor ummings will send a note to institutional presidents granting any early releases of data r udson noted that institutions should be prepared for telephone inquiries from the media upon release of the reports

EPAAC Report

r orothy Zinsmeister ssoc irector PR S nitiative and sst Vice hancellor igher d reminded the hief cademic Officers that during the spring meeting r an ettlewell made a presentation about three subcommittees that would report back to the group on the development of common courses for rea in teacher preparation programs Recommendations have been endorsed by P committee members with a resultant nine hours of coursework requirements in education programs. These nine hours will comprise three courses common to all teacher preparation programs etails concerning the three courses will be made available during the next R business meeting ased on ensuring discussion hief cademic Officers requested that such information be circulated to them on the listserv for discussion with campus faculty and deans r Virginia ichelich Vice President for cademic and Student ffairs at eorgia Perimeter ollege volunteered to provide such information

PRISM

No report was provided at this meeting

KATRINA Arrangements

s Tonya am ssociate Vice hancellor for Student Services announced that approximately students had enrolled in US institutions as part of the TR N program to assist displacement oard Policy was used to waive out of state tuition unds from the federal government will be sent to institutions participating in the continued academic studies of displaced students in the aftermath of TR N uidelines for the disbursement of funds have been sent to system financial aid

directors

Post-Tenure Review

r orothy Zinsmeister requested that institutions send their updates regarding post tenure review to the attention of r Papp

Technology Update

r Randall Thursby Vice hancellor for information and instructional Technology announced that the oard received specific exemptions from T for technology purchases less than dollars ccording to procurement authority has been transferred from the T to O S Purchases that exceed dollars require advance notification of days to both T and O S uidelines concerning purchasing minima and maxima have been sent to institutional presidents. Note that these purchases are first coordinated through the university system's Office of information. Technology

r Thursby explained that telecom changes are in a holding pattern O S will not complete procurement projects involving voice over P until an OU is completed by ugust r Thursby explained that voice over P has specific size expansions with regard to video protocols but also advised that as an institution seeks to expand usage it must include enhanced security measures

r Thursby announced that the OR contract has been renegotiated aintenance costs will increase and costs associated with O will increase as well new release and upgrade of Web T is available uring this quarter two outages occurred due to a firewall lock up and a fiber cut in thens n addition costs associated with implementation of anner v will increase Note that institutions will migrate to the enhanced version of anner by next spring S S capabilities will be extended through ecember

International Affairs Updates

r Richard Sutton announced that international student enrollments were declining system wide and were consistent with national trends. To that end r. Sutton indicated that a web based marketing approach would be used to attract more students to study abroad opportunities ased on a status sheet of US study abroad enrollments r Sutton explained that progress had been made on institutional study abroad targets s of a total of students had participated compared with the students in addition financial data on ST RS funding target goal of was made available with a delineation of institutional funds approved for Y und allocation ST RS allocation percentages by sector were ranged from to for two year state colleges for state regional universities and for research universities r Sutton announced the reinstitution of global partnership grants for development seminars Upcoming deadlines will be published through the international affairs website

Action Item

Committee on Sociology Academic Advisory Recommendation

The ommittee on Sociology requested approval that the course human services be included as an rea course for the sociology major. The motion was approved and carried with no abstentions

V Announcements

Calendar of Meetings

- r oldstein announced that the next R meeting would be held during spring jointly with the hief usiness Officers on the campus of eorgia ollege State University in illedgeville eorgia r oldstein explained that a calendar of meetings for the year had not been established Summer 2006 Meeting
- r oldstein asked that r Roman ibirka provide potential sites and dates to the group in order to engage in preliminary planning for the summer meeting ased on fees associated with an array of sites it was concluded that the location of the summer meeting would be rasstown Valley r oldstein indicated that he would talk to his student affairs colleague r udy ryant of North eorgia ollege State University about the joint agenda aspects of the R R S meeting Preliminary dates discussed for the meeting were uly in order to enable full participation by those administrators attending the study abroad opportunity in ondon during uly

V Adjournment

The meeting adjourned at approximately p m on November

Respectfully Submitted
arci iddleton S
irector cademic Program oordination
US

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